

Questions & Answers:

1. In section 3.6.1, you mention the environmental document must be approved by GDOT. If this is a federally funded project requiring a NEPA document, then environmental documents must be approved by FHWA as well. If this is the case, it will have big impact on the schedule and some additional costs. Can you clarify the need for an actual NEPA document approved by FHWA vs. an environmental screening?
 - a. The wording of Section 3.6.1 is intended to include any required tasks, including FHWA approval, in order for GDOT to allow the project to advance into later phases.
2. In a few sections, you mention cost and pricing etc. Are we to submit a proposed cost estimate or hourly rates to complete this project with the SOQ?
 - a. This procurement opportunity is an request for qualifications. Costs and a detailed scope will be negotiated with the winning team.
3. The City of Dunwoody is located in an MS4 designated area. You did not mention an MS4 Report in your proposed scope. Are you or this project excluded from providing permanent BMP's or obtaining the required MS4 Report? GDOT usually requires this.
 - a. Stormwater permitting (MS4) to meet the approval of GDOT and Dunwoody is part of the project scope.
- Under 4.2.3 you ask for three case histories. How are you defining "complete"? Physically built? Projects that have been designed? Projects that are planned similar to the scope of the current project? It is preferred that the projects are in the ground, but they can be at any stage of completion, provided they demonstrate the firm's ability to successfully perform on the current project.
- 2. The RFQ requires a distinct cover page and table of contents. However, do they count towards the 15 page limit? The title page and table of contents do not count towards the 15 page limit.
4. There is no mentioned requirement for a cover letter. If we include one would this count towards the page count? A cover letter is welcomed and would not count towards the 15 page limit.
5. Item 6.2 states that an authorized officer of a Corporation can sign but should be properly witnessed or attested. Do you need his signature 'attested' or just witnessed? An attestation is normally required by the Corporate Secretary or Assistant Corporate Secretary, whereas a witness does not. Properly witnessed or attested

- There is mention of geotechnical and public involvement in the proposed scope of services, however, they are not listed on the prequalification list. Should they be included as a prequalification? [Public Involvement and geotechnical are not required areas of prequalification for this project.](#)
- There are conflicting notes regarding references. Where should our reference be included within the proposal? [A reference should be listed for each case history provided in Section III. Additional references may be placed in Section V, if needed. Any reference in the RFQ to a “Contract References page” may be ignored.](#)
- With respect to the timeline/schedule, should it only cover the initial scoping task or the entire duration of the project with assumed NTP’s for the remaining tasks? [The schedule provided should cover the entire duration. More detail should be provided for the scoping phase with a broad schedule for remaining phases.](#)

6. Does the Cover Letter, Title Page, and Table of Contents count towards the 15-page limitation? [The title page and table of contents will not count towards the 15-page limitation.](#)